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Login to Student Info.

System

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Checking Course Schedule

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2

Sign up to add acourse

Home departme
Other departments
Course you find interesting
General Education
Teacher's Training Program

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Apply to drop a course

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Reminders:

- **▼**05:00-07:00 is System maintenance time during course registration period.
- **▼**Computer random placing. No need and no way to compete for a course. Just sign up and wait.
- ▼ Please sign up in each phase if you have not been computer-placed since all name will be eliminated after each system-placing.

- \ Login to Student Info. System

1.Go to THU Website: https://www.thu.edu.tw/index.html



2. Choose "Your Group" on the right and click "Current Students"



3. Click "Student Info. System" under "Frequently Visited"



4.Key in you THU account and password (THU-NID)

Remember to activate your account and password. For assistance, please go to https://user.thu.edu.tw/



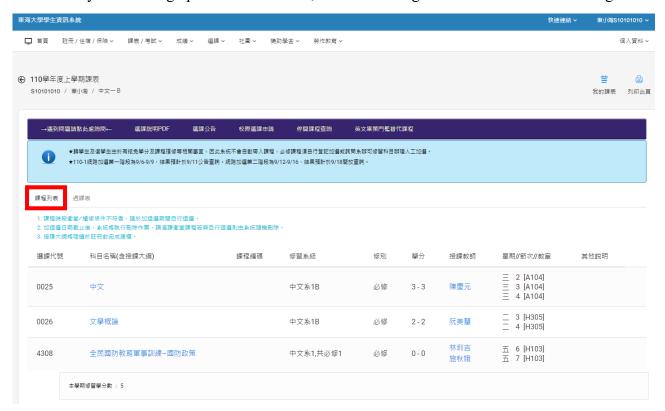


— Checking Course Schedule

1. After logging in, click "Schedule/Exams" and then "Semester Course Schedule"



2. Two ways of viewing options are available, choose "Listing Mode" to see all course at a glance.



3. The 2nd type of course presentation mode is like the following as in a calendar. Courses with class time undecided will not show on this chart.

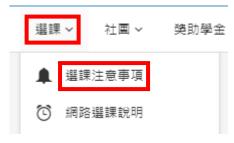


4. Choose "Pre-registered Course"



三、Sign up for Courses

1.Read "Attention for signing up courses": Click "Sign up for Courses," read "Attention for signing up courses," click "I've Read and Understood" at the top or bottom to show all the functions.





2.Read "Explanations on Online Course Registration" for relevant time frames.





3. Courses for the home department: Including required (not open for retaking at this time) and elective courses. Courses open to the whole university are also available for application.



3-1. Choose Home Department Courses—New Courses. You should see a blank schedule. Please click—"Add a New Course"



3-2. To add a home department course, click "Add a Course" to see a list of courses available, including "courses for home department," "Non-home department electives open to the whole university." Please check and then click on the "Sign-up" button on top.

Please note the courses in blue shade count for departmental required or elective courses. Others will be regarded as non-departmental electives.



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修課程

27日上課。

3-3. After clicking "Sign-up," please press "Confirm Course Registration" button.



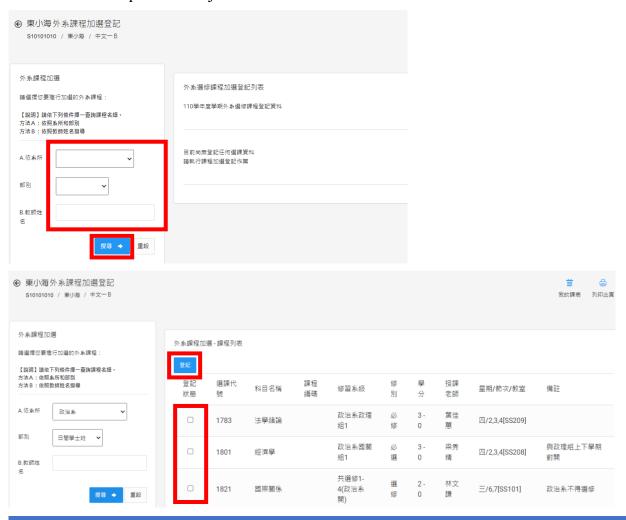
3-4. If you wish to change your course schedule, please refresh the page to see all your selected courses. To cancel a course, click "Cancel" on the spread menu and press "Save" on top. To add a new course, click "Add a Course".



4.To add courses offered by other departments. This is limited to the 2nd phase of online course registration.



4-1. To choose courses offered by other department, please search by the teacher's name or departments, and press "Search." After the result shows, click on the intended courses. Courses limited to home department majors will not show.



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5.Courses you find interesting: the upper red square is for courses that you find interesting; the red square below are the categories, including Required—Chinese, Freshman English, Sophomore English, P.E. (I &II), and Military Instruction. Electives—Multi-disciplinaries, 2nd Foreign Languages, Japanese, English Electives, Military/Nursing (II), and P.E.



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5-1. Click "Add courses I find interesting." You see nothing now but do not panic. Continue by clicking "Adding new courses."



5-2. On the pull-down spread sheet, click on your preferences (could be more than one), then click "Sign up".



5-3. Press "Confirm" when the list of preference(s) show.

本次登記的[第二外國語]選修課程

【第1志願】3651 一年德文

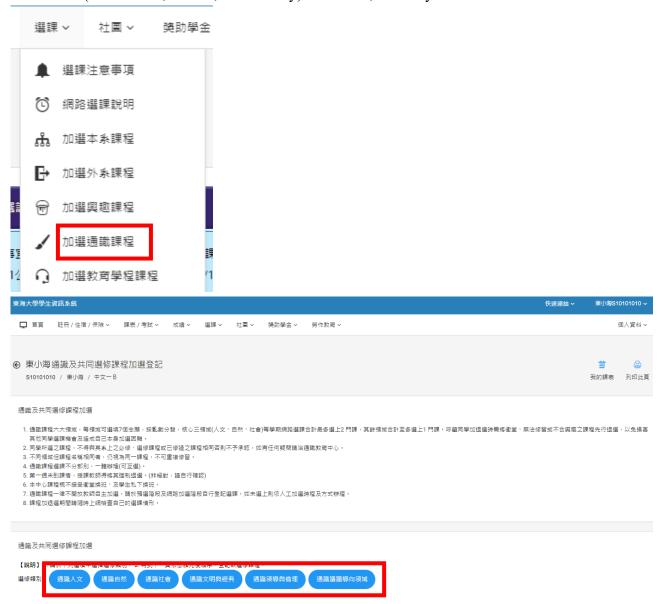
以上共1 筆登記資料 你確定這些科目嗎?



5-4. Modify Registered Courses: After completing registration, click "Add Courses That You Find Interesting - Course Items" again to display the currently registered courses. If you want to add or cancel a registered course, please click "Add or modify" below. If you want to cancel your registration, please select "blank" for the first entry, or select another course in the wish drop-down menu.



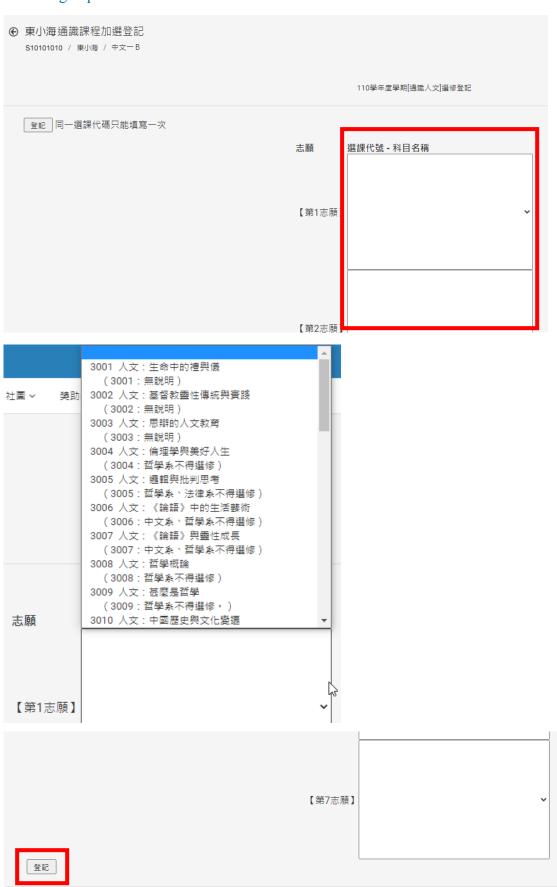
6.Add General Education Courses: There are six major areas of General Education Courses, and in each area, one may list up to 7 preferences. A maximum of two courses can be taken in the core three areas (Humanities, Nature, and Society) combined, and only one course in other areas.



6-1. Click "Add General Education Courses." You see nothing now but do not panic. Continue by clicking "Adding new courses."

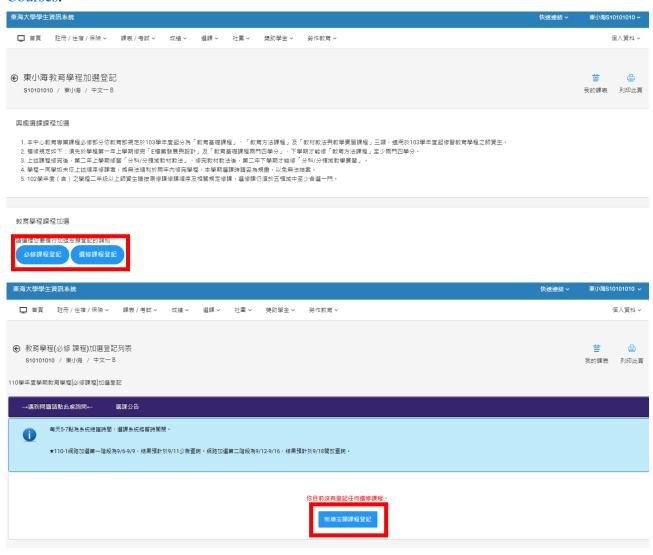


6-2. From the courses listing, click on your choices one by one by the order of preference. Then click "Sign up."



- 6-3. Do please click "Confirm" after your have prioritize your choices. (See 5-3)
- 6-4. Modify Registered Courses: After completing registration, click "Add General Education Courses Course Items" again to display the currently registered courses. If you want to add or cancel a registered course, please click "Add or modify" below. If you want to cancel your registration, please select "blank" for the first entry, or select another course in the wish drop-down menu. (See also 5-4)

7.Add Courses in Teacher's Training Program. This is only for **students in the Teacher's Training Program**, including required and elective courses. First choose category and then click "Add Courses."



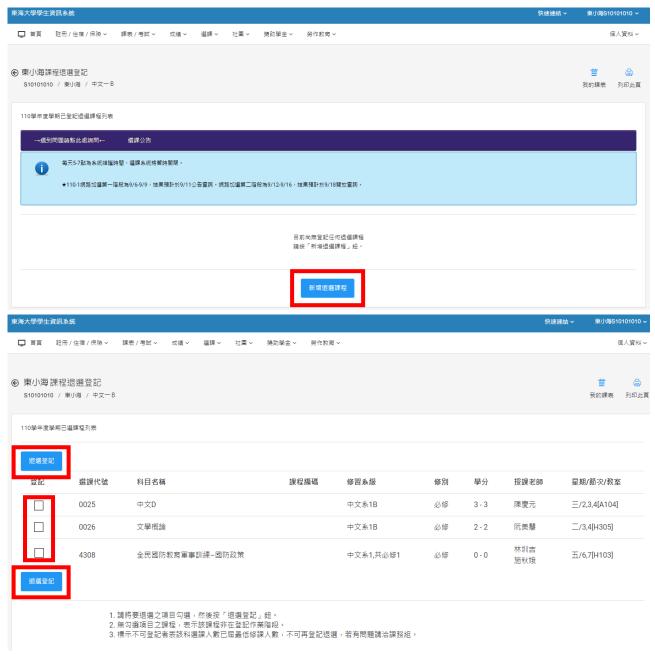
四、To Drop a Course

1. Courses that are listed in the semester schedule can be withdrawn through online cancellation. After clicking "Withdraw," two options will appear: "Withdrawal" and "Course Withdrawal History." Clicking on the former will allow you to withdraw a course (the same as clicking on "Withdrawal Registration"), while the latter will allow you to check your withdrawal record and results.



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2. Withdrawal: If you have not yet cancelled any courses, no withdrawal shows. Please click on "Withdraw a Course" below, then it will show the courses that have been selected (courses that have been listed in the schedule), you can check the "Registration" box in the first column in front of each course, click on "Withdraw" above or below after checking the box.



Note: The System will update the withdrawals on the following day.

五、Confirm Scouse Schedule

Check the "Semester Course Schedule" - "Course List." Make sure the courses you want to take this semester are correct, then click the "Confirm" button above.